

JOB DESCRIPTION

Job Title:	Controls and EPMS Project Manager
Department:	Construction
Primary job location:	Stockley Park/Slough
Reporting to:	Programme Director
Direct reports:	None

About VIRTUS

VIRTUS Data Centres is the UK's fastest growing data centre provider which owns, designs, builds and operates the country's most efficient and flexible data centres. Our mission is to consistently exceed the expectations of customers through innovative, high quality solutions and services. We employ intelligent thinkers – people with positive attitudes, who add the quality of customer proposition and business. We value individual endeavour and initiative, encourage teamwork and togetherness because collective experience and expertise is VIRTUS' greatest strength.

Job Summary

The Construction Project Manager will support the Programme Director in carrying out the following responsibilities.

- Act in capacity of Employer's Representative and be responsible for the end to end delivery of UK BMS upgrade projects, consisting of pre-construction design reviews oversight of specialist contractor works, testing and Cx management oversight and handover to DCOPs as may be assigned.
- The successful candidate will be a tireless advocate for managing a safe worksite and supporting the implementation of the High risk activity planning with our General Contractor groups to deliver collaboration methods to improve safe working and co-ordination of our construction sites.
- Apply influence, strategies and negotiation skills to identify options and recommend solutions for specialist project deliveries.
- This position will be responsible for coordinating and reviewing vendor performance relative to cash flow and budget summaries with the project controls team, clarifying those reports in presentations to the delivery and executive chain on a cadence set by PMO Program Director.
- Other responsibilities include oversight and collaboration with the PMO Program Director to generate CAPEX forecasting and requests as well as advising on, Professional Consultancy requests, Change Orders, Pay Applications, etc.

- Apply 'growth-mindset' philosophy to the day to day tasks and ensure that any deficiencies identified within current processes/frameworks are addressed and improvements implemented.
- Be strategically focused, collaborate and identify opportunities and execution strategies to improve Time To Market.

Duties and Responsibilities

Business Process:

- Create and/or maintain best practices to identify and incorporate cost-effective and workable upgrade solutions in line with specification requirements.
- Manage the selection, contracting, and integration of multiple vendors and internal partners.
- Facilitate decision-making to drive solutions, schedules, and manage change as required.
- Apply influence, strategies and negotiation skills to identify options and recommend solutions.

Communication:

- Regularly review cost and KPI metrics, invoices, process/policy communications.
- Provide project single point of contact for specialist project delivery in an End to End project management role.
- Coordinate meetings and activities of vendors and internal stakeholders.
- Attend scheduled project meetings, and report as necessary.
- Deliver Project Progress status reports covering scope, schedule and budget as required to deliver schedule expectations on a regular cadence for both internal and external customer updates if required.
- Challenge and remove barriers by working with others around a shared need or customer benefit.
- Ability to maintain a broader perspective, identify and evaluate opportunities to enhance the business through cross-group collaboration.

- Incorporate diverse perspectives to thoroughly address complex business issues.

Vendor Management:

- Provide Vendor oversight and performance management to deliver assigned projects.
- Preparation of Request for Proposal (RFP's).
- Review and approval of vendor scope of work and design reviews
- Validate vendor pay-application and invoice review with cost management/project controls team.
- Manage compliance with audit results and recommendations.

Day to Day:

- Health and Safety leadership of the works across all Data Centre projects assigned.
- Develop early Cx regimes and deliverables to meet the Commissioning approach including external vendor input and integrate DCOPs/FM teams into the process.
- Responsible for managing the construction handover process to DCOPs in line with company policy and processes, including defect close out management.
- Responsible for Preparation, submission and tracking of all necessary project spend in line with approved business case capex and run change control on a weekly triage and then change control approval basis in line with project contingency.
- Provide Project Management support on any additional works and other sites where necessary
- Any other reasonable requests made by your line manager

Qualifications and Skills

Bachelor's degree or Equivalent experience in Commissioning management and Controls engineering, BMS specialisms or EPMS system design and implementation – Any acceptable.

- 5 years' minimum experience in relevant BMS/Cs/EPMS project delivery within a data centre setting for lease providers or allied sectors such as Petro-Chem/Pharma/Process control – any heavy process sector experience valid.
- Design and Build contract strategy experience.
- Client or Contractor onsite Data centre construction or management experience.
- Self-starter with demonstrated ability to manage multiple priorities, projects, and deadlines simultaneously.
- Able to manage and work within a diverse and inclusive team environment delivering large scale enterprise projects with both localised and virtual team structures.
- Cross-group collaborator and influencer across teams and organizations with proven success in participating in cross-functional teams to deliver successfully.

Personal Competencies

- Excellent written and verbal communication skills, able to communicate effectively with key stakeholders from VIRTUS, contractors and customers on specific tasks
- A competent manager of virtual teams (internal and external) in a matrix managed environment
- Organised and able to remain calm and focused under pressure
- Highly motivated and with a 'can do' attitude
- Works well as an individual and within a team
- Has a high level of integrity and is approachable at all times
- Is client-focused, astute and with excellent commercial awareness
- Assertive with good conflict management skills, able to find inventive solutions and to lead/steer discussions to deliver win-win scenarios

Remuneration package and benefits:

- Competitive rate of pay.
- Private healthcare.
- Pension contribution scheme.
- Discretionary bonus.
- Cycle to work scheme
- Eye care benefit
- Annual travel card loan
- Tech Scheme

VIRTUS is an equal opportunity employer. As part of our commitment to fight for equality, we work to ensure a fair and consistent interview process. We celebrate diversity and we are committed to an inclusive work environment.

If you are interested in this role, please email your CV to careers@virtusdcs.com

We reserve the right to close this post for applications should sufficient applications be received.